**UGANDA NATIONAL COUNCIL FOR SCIENCE AND TECHNOLOGY (UNCST)**

**BID NOTICE UNDER OPEN BIDDING**

**Servicing, Repairs and Maintenance of NSTEI-SEP Trucks, Vehicles, Equipment and Machinery under Framework Contract for Period of Two Years**

**Procurement Reference Number: NCST/SRVCS/22-23/0007**

1. Uganda National Council for Science and Technology (UNCST) has allocated funds to be used for the **Servicing, Repairs and Maintenance of NSTEI-SEP Trucks, Vehicles, Equipment and Machinery under Framework Contract for Period of Two Years.**

2. Uganda National Council for Science and Technology (UNCST) invites sealed bids from eligible bidders for the provision of the above supplies.

3. Bidding will be conducted in accordance with the open domestic bidding method contained in the Public Procurement and Disposal of Public Assets Act, 2003, and is open to all bidders.

4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 8(a) from 8:00am to 5:00pm from Monday to Friday excluding public holidays.

5. The Bidding documents in English may be purchased by interested bidders on the submission of a written application to the address below at 8(a). Bidders are advised to make payment of a non-refundable fee of **UGX; 150,000/= (Uganda Shillings, One Hundred Fifty Thousand Only) VAT inclusive** to **Standard Chartered bank; Speke Road, Account number. 0105610632101 in name of Uganda National Council for Science and Technology (UNCST)** and collect a receipt from Finance and Accounts Office upon submission of bank slip.

6. Bids must be delivered to the address below at 8(c) at or before 11:00 am on **28th April 2023.** All bids must be accompanied by a bid security of **Uganda Shillings, Five** **Million (UGX; 5,000,000)**. Bids **must** be valid until **17th October, 2023.** Bid securities **must** bevalid until **23rd November, 2023 and shall be in the form of a Bank Guarantee from any recognized commercial bank in Uganda.** Late bids shall be rejected. Bids will be opened in the presence of the bidders’ representatives who choose to attend at the address below at 8(d) at **11:15 am on 28th April, 2023.**

7. There shall be a pre – bid meeting on **Thursday 13th April, 2023 at 10.00 am in UNCST Meeting Room One, Plot 6, Kimera Road, Ntinda**.

8. (a) Documents may be inspected at:

 **Procurement & Disposal Unit,**

 **Uganda National Council for Science and Technology (UNCST)**

 **2nd Floor, Science and Technology Building**

 **Plot 6, Kimera Road, Ntinda,**

 (b) Documents will be issued from: as 8. (a)

 (c) Bids must be delivered to: as 8. (a)

 (d) Address of bid opening:

 **UNCST Meeting room, Ground Floor**

 **Uganda National Council for Science and Technology (UNCST)**

 **Science and Technology House**

 **Plot 6, Kimera Road, Ntinda,**

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| 9. The planned procurement schedule (subject to changes) is as follows:

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| **Activity** | **Date** |
| 1. Publish bid notice
 | 28th March 2023 |
| 1. Pre-bid meeting where applicable
 | 13th April, 2023 at 10:00am |
| 1. Bid closing date
 | 28th April, 2023 |
| 1. Evaluation process
 | 28th April – 12th May, 2023 |
| 1. Display and communication of best evaluated bidder notice
 | 15th May 2023 |
| 1. Contract signature
 | 29th May 2023.  |

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  **Ag. Executive Secretary**